



## Permission for Early Release from School

**Eligibility:**

Early release is a privilege granted to a junior or senior who:

- Has earned sufficient credits to qualify as a junior or senior
- Is in good academic standing
- Is not under any disciplinary actions
- Has a legitimate reason for early release

**Purpose:**

Is to allow students to leave campus after their last class of the day for either after school employment or college level classes.

**Steps Needed:**

Early release may be granted when the following steps have been completed by the student:

- A form signed and dated by the parent and student
- Interview with the principal over the program's rationale and the responsibilities of the students in this program

**Dismissal Procedure:**

- Student must sign him/herself out at the time of departure
- Student must leave campus immediately
- Student must NOT return to campus during school hours

**Early Release privilege is revoked immediately if:**

- The student leaves campus during lunch without specific administrative AND parent permission
- The student signs out but does not leave campus
- The student signs out, leaves, and returns during normal school hours without the specific permission of school administration
- The student has more than one "D" or ANY "F" in any class as determined by regular grade checkups by school administration

Student Name - Printed: \_\_\_\_\_

Student Signature \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Parent Name - Printed: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

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Office: \_\_\_\_\_ Approved \_\_\_\_\_ Not Approved Reason Denied: \_\_\_\_\_